## ACADEMY OF INDUSTRIAL RELATIONS

# Advanced Certificate in Industrial Relations Management Quick Overview



ACCREDITED

## Description

This highly practical programme provides a foundational understanding of the principles and practices of good Industrial Relations and an examination of the tools needed to correctly interpret, understand, and apply the laws governing the Industrial Relations system in Trinidad and Tobago.

Leaners will develop their capacity to participate in, and address, issues relating to employee and industrial relations in the workplace with improved competencies in managing workplace issues such as grievances, collective bargaining, employment contracts and working with trade unions.

## Accreditation

EduQual Level 3 | Credits: 13 Pre-requisites: None

## **Delivery and Duration**

Course Activities: Online e-Campus Classes: ZOOM Meeting Mon. & Wed. | 5:00 p.m. - 7:00 p.m. Eleven (11) weeks

## **Topics Covered**

- Unit 1: Industrial Relations in Trinidad and Tobago
- Unit 2: Collective Bargaining
- Unit 3: Grievance Handling and Discipline
- Unit 4: Trade Unions and Worker Participation in the Organisation

### Assessment

The ACIRM Course will be evaluated using a combination of practical activities, individual assignment, and a final examination. Certificates will be awarded upon successful completion.

#### Cost: \$3,695.00 plus vat

The course was both in depth and engaging, and our lecturer had a wealth of knowledge and experience. Several practical examples, cases and exercises were shared that could be readily applied to one's organisation. At the end of the programme, I felt well prepared with the information and resources required to tackle any industrial relations matter that may arise in my workplace. Mrs. Jenile Walker-McFarlene (HR Analyst)